

# SCHOOL SYNERGY

School Synergy is a solution to help manage communication between home and school. With School Synergy, school news and information specific to your child is shared in real time. Your school will provide details on the features currently available.

## School to Parent Communication

School may send an email and/or text about a variety of topics such as:

- Behaviour concerns and achievements
- Attendance queries
- School news and events or important announcements
- Individual teacher communication
- Reports, Progress and Assessment Information

These messages will often include a secure link where you can view a detailed message. Your school will share the email address and mobile number(s) being used. A copy of all text messages and emails also appear in the Communication section on the Parent Portal to ensure that you never miss a message.

## Parent to School Communication

Sometimes it's difficult to know who to contact within school about a specific request. With School Synergy you can complete a contact form from the school website or directly within the Parent Portal. This message is received and routed appropriately to the correct person within school and ensures that a response is given.

Parent Query

If you are a parent of a pupil currently on roll please complete the following form. We aim to respond within a working days during term time. Messages sent during holiday periods will be dealt with on return to school. For same day sickness and medical appointments, please telephone the school.

Department: Parent Queries

Your Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Confirm Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Name of Child: \_\_\_\_\_

Year Group: Year 7

Tutor: \_\_\_\_\_

Message Subject/Topic: \_\_\_\_\_

Message: \_\_\_\_\_

Optional Files:  (Max 2MB - Supports .jpg, .png, .doc, .docx, .pdf, .xls, .xlsx)

Captcha:

## Parent Portal

The Parent Portal is a single place where you can view school information for one or more children. With a Parent Portal Code provided by school, you can register and view attendance, behaviour and achievements, parent letters, school calendar, parent communication, homework and more.

Your school will provide details on the features currently available.

Android and Apple iOS apps will be available over the next year.

